

# **Commit to a Committee!**

There are several ways to get involved with the KES PTO! Listed below is a description of each PTO committee and their respective Chair(s). Please indicate on the reply card or email us at [kespto@gmail.com](mailto:kespto@gmail.com) which committee you would like to join or even chair. Committees noted with 'PT' are recommended for moms and dads with toddlers and those with 'PW' are recommended for moms and dads that work during the day.

## **After School Activities (ASA)** (PT, PW)

This is a terrific after school enrichment program for our children. Volunteers are needed for selecting courses, hiring teachers, registering students and making sure courses run smoothly. Volunteers are also needed to help the coordinator with attendance and dismissal.

**Chairs:** *Renee Fassert Judy Hassman, and Licia Sandberg*

## **Art Room Volunteers** (PW)

Volunteers are needed to assist the art teachers in the classroom. Volunteers are asked to sign up for regularly scheduled times.

**Chair:** *Cynthia Braun*

## **Buildings and Grounds** (PT, PW)

This committee plants flowers and oversees clean up day in the spring to support beautification of the KES grounds. They make recommendations to the PTO and Administration regarding improvements.

**Chair:** *Lynda Archer*

## **Caring and Sharing** (PT, PW)

Provides simple assistance such as making a meal, running errands or providing transportation for members of the KES community in need. Volunteers are called on an "as needed" basis.

**Chairs:** *Christine Schaaf and Nancy Laemle*

## **Chalkboard** (PT, PW)

Volunteers are needed to write articles or collect photos for the school newsletter.

**Chairs:** *Alexandra Williams, Jocelyn Kester and Donna DeCicco*

## **Class Parents** (PT, PW)

An invaluable resource for classroom teachers. Responsibilities of class parents include, organizing volunteers for classroom activities, attending all PTO meetings, managing the Halloween Fair class booth and securing chaperones for class field trips.

**Chairs:** *Nancy Laemle, Amy Minasian, Tracey Bryggman and Debra Keating*

## **Class Pictures October 20th**

Volunteers are needed to help organize students for class and individual photos. This is a fun day for volunteers with lots of interaction with the kids. 2 hour shifts are most helpful and we need parents from 9:15 to 2:00.

**Chairs:** *Robin Pagano and Jen Gregory*

## **Community Service** (PT, PW)

A committee devoted to involving KES in community service projects.

**Chair:** *Kevin Corbett*

**Directory** (PT, PW)

This committee is in charge of creating, proofreading and distributing the annual Student Directory. Volunteers are needed to help sell directories and fill orders.

**Chairs:** *Alexandra Williams and Sara Weale*

**Do The Write Thing**

DTWT is a special writer's workshop for 4th and 5th graders that takes place every two years. It is a half-day conference where writing professionals from our community come in to teach the students about writing (and related jobs) in many genres. We need volunteers to help coordinate the many details of this event, including registering students and providing food for the workshop leaders' breakfast. We are also interested in professionals interested in participating as workshop leaders.

**Chairs:** *Moira Thielking, Laura Beth Gilman*

**Edible Garden** (PW, PT)

The KES Edible Garden is an educational organic garden located outside the Dining Hall. Volunteers are needed to maintain garden and help children with planting and harvesting activities.

**Chairs:** *Margi Corsello and Meredith Outwater*

**Enrichment Committee** (PW/PT)

The Enrichment Committee (formerly ERF) works directly with the classroom teachers and Assistant Principal to explore and schedule field trips, classroom enrichment activities and assemblies. Enrichment is the largest funded committee of the PTO with an annual budget of approximately \$25,000.

**Chairs:** *Charity Brotmann and Nancy Walsh*

**Environmental Committee** (PW/PT)

In this committee we will be learning together how to create a more environmentally friendly and sustainable learning environment for our children.

**Chairs:** *Kathi Fay, Kate Galligan, Sherry Login*

**Fall & Spring Book Fairs** (PW)

The Fall and Spring Book Fairs offer a wide variety of both adult and children's titles for purchase. Volunteers are needed to work at the fairs during the day to help children select items, collect money, fill orders and organize displays. Volunteers are also needed to set up and take down the fairs.

**Chairs:** Fall - *Tricia Padian and Darlene Esposito*; Spring - *Cyndi Mallon and Julie Einhorn*

**Fifth Grade Fundraising** (PT, PW)

Coordinate fundraising programs to raise money for fifth grade end of year activities.

**Chairs:** *Christine Young, Marla Esposito and Lynn Ivey*

**K.E.S. Chronicle** (PT, PW)

Children in grades 1 through 5 have the opportunity to submit entries to The KES Chronicle. Volunteers help organize student work, print and distribute.

**Chairs:** *OPEN*

**Greenhouse** (PT, PW)

Volunteers for the greenhouse are coordinated through the KES Edible Garden Committee. The greenhouse was built, and is funded and maintained using PTO funds.

**Chair:** *Alexandra Williams and Donna DeCicco*

### **Halloween Fair** (PT, PW) **October 30th**

One of the PTO's major fundraising events and fun for the entire family. A silent auction and raffle baskets raise funds. Volunteers are encouraged to help the committee organize the event during September and October. Volunteers are needed to decorate the school on the Friday evening before the fair, staff the ticket, raffle, game and prize booths and snack bar day of the fair and for clean up after the fair. Anyone interested in getting in the Halloween spirit early and help in planning, please contact one of the chairs.

**Chairs:** *Laura Beth and Dan Gilman*

**Holiday Boutique** (PT, PW) Plan, invite vendors, organize and staff the annual Holiday Boutique evening.

**Chair:** *Libby Parker*

### **Holiday Sharing Drive** (PW)

This committee organizes a food and gift drive over the Thanksgiving and December holidays for local families in need. Volunteers are needed to wrap gifts on the annual Wrap Night.

**Chairs:** *Michelle Bieber, Virna Sandler and Cynthia Schmitt*

### **Holiday Shoppe** (PT)

This committee plans and staffs the annual Holiday Shoppe, which offers low-cost gifts for family and friends that the children can buy at lunchtime during November and December.

**Chair:** *OPEN*

### **Hospitality** (PT, PW)

Calling all bakers! Provide refreshments at PTO day and evening functions.

**Chairs:** *Lynn Ivey and Susan Shaw*

### **Innisbrook Drive** (PT)

Our annual wrapping paper sale and the most lucrative fundraiser for the PTO. Held in early September, volunteers are needed to help sort orders.

**Chairs:** *Rina Pollak and June Drude*

### **Language Activities Committee**

This is a terrific before or after school enrichment program. Volunteers are needed to assist with registering students. Volunteers are also needed to help with arrival before school and after school.

**Chair:** *Carmen Seleme McDermott*

### **Library Volunteers**

Volunteers work in the library for 1 hour every week or every other week assisting the librarian with special projects, bulletin boards, library displays and shelving. A great way to get involved without committing a lot of time.

**Chair:** *Sara Weale*

### **Parenting Talks** (PW, PT)

This committee presents various Parenting Talks on family focused issues to benefit KES parents and the community. Responsibilities include sourcing speakers, generating interest and coordinating the events.

**Chairs:** *Marci Mamo*

### **Parents as Reading Partners** (PT, PW)

PARP runs during March and is designed to encourage parents and children to read together.

Volunteers are needed to help in planning the various events, to prepare student certificates and for coordinating the annual "Starry Story Night."

**Chair:** *Enid Linden*

**Publicity** (PT, PW)

This committee prepares promotional articles and press releases about KES events for local newspapers, radio and television.

**Chair:** *Rebecca Roban*

**School Store** (PT)

The school store sells inexpensive school supplies and KES PTO apparel to students at lunch in the dining room. Volunteers are needed to work in the store throughout the year.

**Chair:** *OPEN*

**School Supply Packs** (PT)

A great convenience for parents, this committee organizes the purchase and delivery of the School Packs. Chairs: Tracey Bryggman and Julie Einhorn

**Staff Recognition Luncheon** (PT, PW)

Coordinates annual luncheon given by the PTO in the late spring. The luncheon is the PTO's way of thanking faculty and staff for their efforts during the year. Volunteers are needed to prepare dishes, set up, serve and clean-up.

**Chairs:** *Trish Padian and Jo Ziegler*

**Spring Fling** (PW, PT)

The PTO's annual spring fundraiser offers circus themed family entertainment, "Under the KES Big Top." A silent auction and raffle baskets raise funds. Volunteers needed to help the committee organize the event during the months of March and April. Additional volunteers needed at the event to set up, staff booths, and bake. A fun evening for the entire family!

**Chairs:** *Celeste Potash, Laura Sunderwirth and Rebecca Roban*

**Video Archiving** (PW, PT)

Video events at the school and create a lending library for parents.

**Chair:** *OPEN*

**Webmaster** (PT, PW)

Update and maintain [www.kespto.com](http://www.kespto.com) to ensure accurate and timely information is readily available.

**Chairs:** *Joe and Donna DeCicco*

**Welcoming** (PW, PT)

This committee welcomes new families to KES through summer correspondence, telephone calls and personal greetings at the Welcome Back Party in September. They also give school tours during the year to incoming families.

**Chairs:** *Nancy Laemle and Darlene Esposito*

**Yearbook** (PW/PT)

Assist in putting together the KES yearbook. Volunteers are needed to take photos, write text and handle yearbook sales.

**Chairs:** *Sherrie Goldstein and Stephanie Crane*